

CALIFORNIA TAX CREDIT ALLOCATION COMMITTEE

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DATE: February 13, 2007
TO: Low Income Housing Tax Credit Applicants
FROM: William J. Pavão, Executive Director
RE: Competitive Tax Credit Application Submittals

As many of you know, the Tax Credit Allocation Committee (TCAC) accepted applications for the 2006 second round competition in both the Sacramento TCAC headquarters office, and in the State Treasurer's Office in downtown Los Angeles. The result was that 49 of 88 competitive 9% credit applications statewide were submitted to the Los Angeles office. The feedback from southern California program users has been overwhelmingly supportive of this effort, and has caused TCAC to implement a broader change in our method of receiving applications.

New Application Submittal Option

For the first round of 2007, TCAC will continue to require that any hand delivered applications be submitted to the Sacramento headquarters office by 5:00 p.m. on the application due date. However, delivering an application to an express mail carrier for overnight delivery by the application deadline would also constitute a valid submittal. TCAC understands that this means many applications would arrive in the Sacramento headquarters the day following the deadline. But, if the mailed application's delivery paperwork clearly demonstrates that the application (a) left the applicant's possession by 5:00 p.m. on the application due date, and (b) was sent overnight delivery by an express mail provider, TCAC would accept the application.

Example

2007 first round applications will be due by 5:00 p.m. Thursday, March 22, 2007. Applications submitted to a local express mail carrier by that deadline for overnight delivery would be honored by TCAC, even though the application would arrive at the Sacramento office the morning of Friday, March 23. TCAC staff would confirm that the application package had been delivered to the express mail carrier in time by reviewing the paperwork on the mailing.

Problems or Questions

TCAC would contact the applicant with any questions regarding the express mail service submittal time and date. Where the submittal time is unclear from the package documentation, the applicant would have to produce an online delivery service log or other proof of timely submittal. TCAC would not hold the applicant responsible for any performance failures by the express mail delivery service. However, in such cases TCAC would seek clear evidence that the applicant had performed in good faith, and met conditions (a) and (b) above.

Conclusion

For application submittal purposes, the new alternative delivery option brings TCAC's Sacramento office to your nearest express mail service location. This system will provide the customer benefits derived from the 2006 Los Angeles experience, and expand those benefits statewide. Those who still wish to experience the catharsis of hand carrying their applications into the Sacramento office will continue to be welcomed. If you have any questions regarding this matter, please call (916) 654-5913.